



Performance Consultant

CAPS is looking for an individual that can assist us in our GIPS consulting and SEC marketing rule activities. This individual should have at least 5 years of experience in performance advertising, especially with GIPS compliance and in helping firms navigate SEC advertising requirements.

Qualifications Must Include:

- 5 years of experience with GIPS
- 5 years of experience with SEC advertising requirements
- Demonstrated experience in the investment management industry, especially relating to investment performance and analytics
- Knowledge and experience with the CAPS software

Recommended Qualifications:

- Working in a diverse investment organization with different products and policies
- Detailed understanding of the investment management process
- Experience calculating, documenting and formulating risk measures
- Experience working with verifiers and internal compliance departments

Description:

This position will be important to the daily activities of CAPS, Inc. It will assist both our clients in GIPS and SEC-related questions that arise as well as provide guidance to our development teams on processing and reporting composites and investment performance. This position requires a highly organized individual who can work independently as well as part of a team. The qualified candidate must be self-directed and able to work without supervision. Must be proficient in working with computers and software, especially Microsoft Office.

About CAPS

Established in 1996, CAPS, Inc. provides management and reporting software to the global investment management industry. Our software helps firms achieve and maintain compliance with industry-specific performance calculation and reporting standards.

At CAPS, we're committed to providing excellent software, service and support to our clients. This attention to detail has resulted in a high client retention rate since our doors opened in 1996. Our commitment to superior customer service is second only to our commitment to hire individuals who possess a broad range of skills and career goals and are motivated to take on challenging tasks. If you are one of these individuals, we would be interested in you joining our team.

Benefits

CAPS, Inc. offers competitive pay, flexible work schedule, casual dress and a relaxed but professional office environment.

How to Apply

This is a full-time position and may be remote. To apply, please send your resume and a brief note explaining why you are a good fit for this position to: jobs@capsinc.com